



ISLAMIAH WOMEN'S ARTS & SCIENCE COLLEGE

Recognized by UGC under section 2(f) & 12(b) of the UGC Act 1956,
Permanently affiliated with Thiruvalluvar University, Accredited by NAAC with 'B' Grade
10, By-Pass Road, Vaniyambadi – 635751; Phone: 04174 – 235266

MINUTES OF THE MEETING OF THE IQAC 2020-2021

S.NO	DATE	AGENDA	RESOLUTION	ACTION
1	01.06.2020	Awareness on COVID 19 for students and teachers	Resolved to conduct an Awareness program on Covid 19 – Panic in the Time of Pandemic	An awareness program was conducted on Covid-19, Panic in the Time of Pandemic on 13.06.2020 with Dr. M. F. Valan, Assistant Professor, Loyola College, Chennai as resource person.
2.	09.06.2020	Webinar on Product and Diffusion Theory	Resolved to organise webinar on Product & Diffusion Theory	A webinar was conducted on 17.06.2020 on Product & Diffusion Theory with Dr. A. Sridharan, Christ University, Bangalore as resource person.
3.	10.06.2020	Webinar on IPR for students and teachers	Resolved to organise webinar on Intellectual Property Rights	A webinar was organised on IPR on 14.06.2020 with Dr. M. Leeladharan, Asst. Professor, Pondicherry University as resource person.
4.	15.06.2020	Webinar on Marketing for students of Business Administration	Resolved to conduct webinar on Marketing in Current Scenario	A webinar was conducted on Marketing in Current Scenario on 23.06.2020 with Dr. J. Joshua Selvakumar, Associate Professor, PSG College of Technology as resource person.
5.	17.06.2020	Webinar on IKIGAI for students and teachers	Resolved to organise webinar on IKIGAI- The Secret of Long and Happy Life	A webinar was organised on IKIGAI – The Secret of Long and Happy Life on 22.06.2020 with Mr. Aravind Mani, Freelance Trainer, as resource person.
6.	18.06.2020	Motivational session for students	Resolved to conduct webinar on Intrinsic Motivation Skills	A webinar was organised on Intrinsic Motivation Skills on 25.06.2020 with Ms. Remya, QC& T Manager, Sri Ramakrishna Hospital, Coimbatore, as resource person.
7.	19.06.2020	1. Preparation of ACADEMIC CALENDAR FOR THE YEAR 2020-2021 2. Online Quiz on NAAC Framework	1. Resolved to prepare ACADEMIC CALENDAR FOR 2020-2021 2. Resolved to conduct Online Quiz on REVISED ACCREDITATION FRAMEWORK OF NAAC	1. Academic Calendar prepared for 20-21. 2. Online Quiz conducted on Revised Accreditation Framework of NAAC in the month of June.
8.	25.06.2020	FDP on Online Teaching for faculty	Resolved to conduct an FDP on Pedagogical Tools for Effective Online Teaching	An FDP on Pedagogical Tools for Effective Online Teaching was organised on 29.06.2020 with Dr. E. Subalakshmi, Asst. Professor & Dr. M. Hemasundar Asst. Professor,



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				Agurchand Manmull Jain College, Chennai as resource persons.
9.	18.01.2020	Workshop on Life skills for students	Resolved to conduct a workshop on Attitude Skills for Success in Work and Life	A workshop on Attitude Skills for Success in Work and Life was conducted on 23.01.2021 with Dr. S. S. Krishna Kumar, GM, TVS Motor Company, Hosur as resource person.
10.	21.01.2021	1. Workshop on Accounting for Commerce students 2. Webinar on Online Learning for students	1. Resolved to conduct a workshop on Accounting Tools for Commerce with 2. Resolved to conduct a webinar on Online Learning – A Boon or Curse	1. A workshop on Accounting Tools for Commerce was conducted on 25.01.2021 with Mr. Joel M Andrew, MD, Karams i Tech Solutions, Coimbatore as resource person. 2. A webinar on Online learning – A Boon or Curse was organised on 27.01.2021 with Dr. Shivani Nigam, Assistant Professor, Silicon City College, Bangalore as resource person.
11.	01.02.2021	FDP on Research proposal for faculty and research scholars from the region	Resolved to conduct a Faculty development Program on How to Prepare Research Proposal – Major & Minor	Conducted an online FDP on 03.02.2021 on How to Prepare Research Proposal –Major & Minor with Dr.Sait Sahul Hameed, Co-Chairman, DBT, Govt. Of India, New Delhi, as resource person.
12.	01.02.2021	Personality Development Program for students	Resolved to conduct a Personality development Program on Taking Charge of Your Life with Ms. Nethra	A PDP was organised on Taking Charge of Your Life on 04.02.2021 with Ms. Nethra R. Asst. Professor, St. Francis College, Bangalore as resource person.
13.	03.02.2021	1. Webinar on Union Budget 2021 2. Career counselling program 3. Road safety awareness for College Bus Drivers and students	1. Resolved to conduct a webinar on An Eagle View of Union Budget 2. Resolved to conduct a webinar on Career Planning and Goal Setting 3. Resolved to conduct an awareness program on Road Safety	1. A webinar was organised on An Eagle View of Union Budget on 06.02.2021 with Ms. Priya Dharshini V, Asst. Professor, GVG Visalakshi College for Women, Tiruppur, as resource person. 2. A webinar on Career Planning and Goal Setting was organised on 09.02.2021 with Mr. Gnanesh C, Principal, Silicon City College, Bangalore as resource person. 3. An awareness program was conducted on Road Safety on 12.02.2021 with Mr. M. T. Kaliappan, Regional Transport Officer, Vaniyambadi, Mr. Vengudusamy, Motor Vehicle Inspector, Tirupattur and Mr. G. Palaniselvam, Deputy



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				Superintendent Of Police, Vaniyambadi as resource persons.
14.	08.02.2021	1. Certificate course on Office Automation for staff 2. TNPSC orientation	1. Resolved to conduct an In-house workshop on Office Automation 2. Resolved to conduct an Orientation program on TNPSC	1. An in-house workshop / Certificate course on Office Automation was conducted from 11.02.2021 with Ms. Samiya Mukhtar as the Chief Trainer. 2. A TNPSC Orientation Program was conducted on 20.02.2021 in collaboration with Markaz-e-Niswan and the resource persons were Mr. V. Nandakumar, Assistant Deputy Commissioner, Income Tax Department, Chennai, Dr. Zahida Parveen .T, Gynecologist & General Physician, Vaniyambadi, Dr. Masood Ikram, CEO, Mellon AI, Digital Health and Artificial Intelligence Company, Chennai and Mr. Elangovan, Course Coordinator, TNPSC Program, Chennai.
15.	21.02.2021	1. Professional Development Program on Learning Management System 2. Office Automation extension 3. Voting rights for women - awareness 4. Awareness on self-defence	1. Resolved to conduct a professional development program for Teaching & Non-Teaching staff 2. Resolved to extend the Office Automation program for two more weeks 3. Resolved to provide awareness on Women's Right to Vote 4. Resolved to create an awareness on self-defence	1. A workshop/ Professional Development Program was organised on Learning Management System with Edumerge for Teaching and Non-Teaching staff on 23.02.2021 with Mr. Raja. B , Trainer, Edumerge, Bengaluru as resource person. 2. In-house workshop/ certificate course on Office Automation was extended to continue till 06.03.2021. 3. An awareness campaign on Protecting Democracy – Women's Right to Vote was conducted on 08.03.2021 with Gayathri Subramani, Returning Officer and Revenue Divisional Officer, Vaniyambadi, Mr. M. Mohan M. A., Assistant Returning Officer, and Tahsildar, Vaniyambadi and Mr. Sudhakar, Election Deputy Tahsildar as resource persons. 4. An awareness program on E-Defense for Women was organized on 08.03.2021 with Ms. JAYALAKSHMI B, Inspector of Police, All Women's Police Station, Vaniyambadi as resource person.
16.	04.03.2021	1. IQAC RECONSTITUTION 2. DOCUMENTATION	1. Resolved to reconstitute the IQAC team	1. IQAC is reconstituted with two additional members

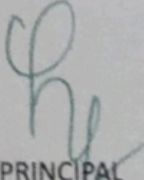


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		<p>3. STUDENT'S SEMINAR – TLP 4. COLLEGE MAGAZINE</p>	<p>2. Resolved to frame new format for documentation 3. Resolved to introduce more inclusive methods of student centric learning through mandatory seminar sessions on all days of the week. 4. Resolved to publish College Magazine for 19-20 & 20-21</p>	<p>2. New format for documentation is framed and circulated 3. The VI hour of all working days is used as seminar sessions for II & III UG and I & II PG by one subject teacher each day. 4. College Magazine, Galaxy 19-20 & 20-21 was compiled by the Magazine Committee and released.</p>
17.	09.03.2021	<p>1. FDP on Insurance policies 2. Career Guidance Program on Civil Services 3. Flag code awareness 4. Financial awareness -FDP</p>	<p>1. Resolved to conduct an FDP on Insurance Options and Benefits – Life Insurance Corporation of India 2. Resolved to conduct Career Guidance Program on Civil Service Exams & How to Crack Them 3. Resolved to conduct an awareness program on Flag Code of India 4. Resolved to conduct an FDP on Financial Awareness Program on</p>	<p>1. An FDP on Insurance Options and Benefits – Life Insurance Corporation of India was organised on 11.03.2021 with Mr. Sathiyamoorthi G, Development Officer, Jeevan Jothi, Katpadi and Ms. Santhagunam R, District Communication Officer, Jeevan Jothi, Katpadi as resource persons. 2. A Career Guidance Program was organized on Civil Service Exams & How to Crack Them on 12.03.2021 with Mr. Ramesh Adithya, Head – Strategy, and Mr. Sucharithan, Head – HR, Shankar IAS Academy, Chennai as resource persons. 3. An awareness program on Flag Code of India was conducted on 19.03.2021 with Ms. Kalpana, Head, Dept. of Zoology, IWASC, Vnb. 4. An FDP was organised on Financial awareness on 20.03.2021 in collaboration with SEBI for the teaching faculty with Mr. Mani Ram K, Senior Trainer, Financial Literacy Programme, SEBI and Mr. Pankaj Srivastava, Director, Center for Education and Engagement of Trainers (CEET) as resource persons.</p>


IQAC COORDINATOR


PRINCIPAL
Principal

Islamiyah Women's Arts and Science College
Vaniyambadi - 635 752.